

Federal Programs Fiscal Year Planning Calendar

Please use this chart to help plan your Federal Program Activities for Fiscal Year 2025.

July	(or substantially approved date) until September 30 th
<ul style="list-style-type: none"> • July 1st Submit Consolidated Application • Check status of consolidated application and One Plan (Cohort 1 schools) 	
August	January
<ul style="list-style-type: none"> • Title I Annual Parent Meeting • Parent Right to Know given to parents • School Parent Compact given to parents • EL program notices sent home within 2 weeks of school for students enrolled first day of school • Homeless Awareness Training • Homeless Awareness Posters put in school and in local community 	<ul style="list-style-type: none"> • Carryover Window- Budget Carryover Funds (if allocated) • Cohort 2-Complete One Needs Assessment
September	February
<ul style="list-style-type: none"> • Any activities not completed in previous month • Complete Federally Employee Funded Worksheet • Complete Evidence-based Strategy Worksheet • September 30th-Fiscal Expenditure Report Due 	<ul style="list-style-type: none"> • Budget additional allocations (if allocated) • Cohort 2-Complete One Needs Assessment
October	March
<ul style="list-style-type: none"> • Any activities not completed in previous month • Parent Engagement Activity 	<ul style="list-style-type: none"> • Cohort 2-Complete One Plan • Complete DEW assigned Desk Audits • Enter History Log note in CCIP requesting extension of grants for the purpose of summer school. (Only do this if summer school starts in June and goes into July.)
November	April
<ul style="list-style-type: none"> • Carryover Window-Budget Carryover Funds (if allocated) • Watch for ARP ESSER Fund Late Liquidation Notice • November 20th-Last Purchase Cash Request for FY24 • 	<ul style="list-style-type: none"> • Cohort 2-Completed One Plan due April 30th • Opportunity for parent participation in special education programs/planning (if not done earlier in the year)
December	May
<ul style="list-style-type: none"> • Carryover Window- Budget Carryover Funds (if allocated) • December 2nd ARP ESSER FER due • December 30th-9/30 Report Due if Applicable (If Title I carryover was over the 15% limit, submit expenses from FY25 that school incurred from July 1 	<ul style="list-style-type: none"> • Any activities not completed in previous months • Parent, Staff, Stakeholder Surveys Completed • Exit Survey for non-returning staff • Evaluate Strategies and Programs
	June
	<ul style="list-style-type: none"> • Complete FY26 Consolidated Application & submit • June 30th Complete Self-Surveys for Federal Programs