



**ANNUAL ACADEMIC  
INTERVENTION PROCESS**

**EFFECTIVE DATE: 09/01/2013**

**SOP 5.1**

**SIGNATURE**

A handwritten signature in black ink, appearing to be "R. P.", is written over the signature line.

**PROPOSED BY: VP of School Improvement**

**PURPOSE**

This ANNUAL ACADEMIC INTERVENTION PROCESS provides a procedure for gathering data upon the release of the Ohio school report card by the Ohio Department of Education. The process provides for an evaluation and analysis of the academic performance of St. Aloysius sponsored schools to determine intervention strategies needed.

**SCOPE**

The ANNUAL ACADEMIC INTERVENTION PROCESS is conducted annually by the Management Team, Legal Department, School Improvement Department and others that are involved in the academic performance assessment of all CSS partner schools sponsored by St. Aloysius.

**PROCEDURE**

1. Upon release of the Ohio school report cards, the School Improvement Department will review/analyze the data and compile a spreadsheet of the Ohio school report card components relevant to St. Aloysius sponsored schools.
2. The School Improvement Department will use the data to determine each schools' academic progress and year of intervention status under charter contract Attachment 6.4b.
  - a. The School Improvement Department will update a spreadsheet which details each schools' year of intervention status under charter contract Attachment 6.4b.



3. The School Improvement Department will review and revise the Attachment 6.4b Intervention Reporting Templates as necessary based on evidence collected for the identified interventions.
4. The School Improvement Department will draft letters to distribute to all schools in intervention status.
  - a. The letter will be sent (using the process outlined in SOP 7.4) to the governing authority members, school leader(s), governing authority counsel and management company representatives. It will include the year of intervention status, the Attachment 6.4b Intervention Reporting Template and any additional guidance documents.
  - b. Schools in intervention status year 1 and beyond will submit the reporting template twice per year (second submission only required if needed) indicating interventions that have been and/or will be implemented.
5. The School Improvement Department will monitor and review the submissions of the Attachment 6.4b Intervention Reporting Templates and follow up and/or provide feedback or technical assistance to the schools as necessary or requested.

#### **DOCUMENTATION / VERIFICATION**

Ohio school report cards are accessible through the ODE website.

#### **DOCUMENT HISTORY**

Orig. Date September 2013  
Rev. Date March 2017  
Rev. Date October 2018  
Rev. Date November 2019  
Rev. Date July 2022

#### **REVIEW AND APPROVAL**

Reviewers of the ANNUAL ACADEMIC INTERVENTION PROCESS are as follows:

Reviewed By: Management Team

Date: 07/27/2022

Approved By: President David L. Cash, Jr.

Date: 07/27/2022

The effective date is as of the date signed above. Processes are consistently reviewed and revised on a quarterly rotation. The ANNUAL ACADEMIC INTERVENTION PROCESS may be implemented as currently written and will be formally evaluated and revised as necessary going forward.

