



SPONSORSHIP IMPROVEMENT PROCESS EFFECTIVE DATE 07/01/2018

SOP 9.8

SIGNATURE

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PROPOSED BY Legal Department

PURPOSE

The SPONSORSHIP IMPROVEMENT PROCESS provides a defined annual improvement process to evaluate the sponsorship work of CSS and implement strategic actions based on the findings. The findings of this process will be used to develop goals and implement strategic action steps. This process also provides steps for evaluating the sponsorship work of CSS against national standards for community school sponsors.

SCOPE

This process applies to all CSS staff who collect self-improvement data based on the sponsorship work of CSS.

PROCEDURE

1. Each year, the Management Team will conduct a needs assessment to determine deficiencies, set technical assistance priorities, make organizational improvements and/or allocate resources.
2. The following data may be collected to inform the needs assessment:
 - a. Data from school leader, governing authority member and internal staff surveys;
 - b. Data from the School Improvement Team relative to St. Aloysius sponsored schools;
 - c. Local report card data;
 - d. Data from school improvement plans;
 - e. Data from on-site assistance reviews;
 - f. Designations from the Ohio Department of Education (if applicable)
 - g. CSS Strategic Plan Goals;
 - h. CSS Self-Evaluation Guidelines;
 - i. Amount of technical assistance provided to schools;
 - j. Total FTEs of schools



3. The Management Team will conduct a strategic planning session to develop and discuss implementation of action steps based on findings from the improvement process.
4. Findings from the improvement process could include:
 - a. Additional technical assistance needs for St. Aloysius sponsored schools;
 - b. Professional development opportunities for staff and/or St. Aloysius sponsored schools;
 - c. Hiring of additional staff members;
 - d. Addition of new processes and/or revision of old processes
 - e. Revision of applications for new, existing and renewal schools.

DOCUMENTATION / VERIFICATION

Sponsorship improvement process documents will be kept as follows:

Location of documentation:

S:/CSS Strategic Plan/Self-Evaluation Process

Naming convention: FY/Self-Evaluation

Supporting documentation included with this process:

1. Management Team Minutes
2. Strategic Plan
3. Self-Evaluation Guidelines
4. Copies of data reviewed

DOCUMENT HISTORY

Orig. Date July 2018

REVIEW AND APPROVAL

Reviewers of the SPONSORSHIP IMPROVEMENT PROCESS are as follows:

Reviewed By: Management Team Date: 11/19/18

Approved By: President David L. Cash, Jr. Date: 11/19/18

The effective date is as of the date signed above. Processes are consistently reviewed and revised as necessary throughout the term. The SPONSORSHIP IMPROVEMENT PROCESS may be implemented as currently written and will be formally evaluated and revised as necessary going forward.