



New Community School Application Scoresheet 2019-2020

Proposed Community School:

Reviewer Name(s):

Instructions for the Review Team

This template guides reviewers through the quality review of the new community school applications consistent with O.R.C. 3314, the St. Aloysius Sponsorship Community School Application Guide, and St. Aloysius Sponsorship Call for New Community Schools. Reviewers will score key categories within eight (8) main areas: Development Team, Governance and Management, Management or Self-Management, Educational Program, Demographics and Marketing, Compliance, Operational Budget and Facilities. Please note that the category names align with the sub-headers found in each completed application so reviewers are easily able to locate the relevant information in the application.

For each category, key characteristics of "Meets Expectations" response are outlined. Applications that "Meets Expectations" outlined can earn 2 points; applications that "Partially Meets Expectations" can earn 1 point; and applications that "Does Not Meet Expectations" can earn 0 points. Half scores are not permitted. Using these standards, reviewers should score each category based on the evidence found in the application. For each domain, there are empty boxes for reviewers to share evidence to support category ratings. Be sure to include evidence on each category in that domain for which a score has been provided. Evidence should be as factual and objective as possible.

Reviewers should submit their scores 48 hours in advance of the first New Community School Application Review Team Session for that application. During that session, overall domain scores and overall recommendations will be formulated.

ENROLLMENT PROJECTIONS REVIEW

Enrollment Projections	<i>Review Criteria: Enrollment projections are provided for each year and grades to be served.</i>			
	Strengths Noted	Challenges Noted	Questions	Interview Comments
Location of School - High Need Area	<i>Review Criteria: Provided evidence, including specific data, of the high need in the underserved area where the proposed school will be located.</i>			
	Strengths Noted	Challenges Noted	Questions	Interview Comments

DEVELOPMENT TEAM

Development Team	<i>"Meets Expectations" Characteristics: 1.) Name, role on team, area(s) of expertise, contact information including address, phone/email, as well as professional title and organization are clearly provided for all members listed. 2.) Biography or resume provided for each member. (Attachment 1) 3.) If applicable, transition process from a development team to a governing authority clearly described.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

GOVERNANCE AND MANAGEMENT

Governing Authority Information	<i>"Meets Expectations" Characteristics: 1.) Name, role on board, contact information including address, phone/email, as well as previous or current board experience are clearly provided for at least 5 governing authority members. 2.) Biography or resume provided for each governing authority member. (Attachment 2) 3.) Legal Counsel information provided and legal counsel is independent from the sponsor or operator based on the information provided.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Governing Authority Structure	<i>"Meets Expectations" Characteristics: 1.) Summary provided of the governing authority structure and development, including structure, recruitment and future development plans. 2.) Proposed governing authority meeting dates, times and locations for the year, if established, is clearly provided.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

MANAGEMENT (ESP, EMO, CMO)

ESP, EMO, CMO Selection Process	<i>"Meets Expectations" Characteristics: 1.) Provided a clear selection process for the management organization and showed that other organizations were considered. 2.) Provided copy of the management agreement (or sample template). (Attachment 3)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Organizational Structure	<i>"Meets Expectations" Characteristics: 1.) ESP, EMO, or CMO organizational chart with defined responsibilities and individuals that will be involved in operation of the proposed school provided. (Attachment 4)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Communication Plan	<i>"Meets Expectations" Characteristics: 1.) Describes in detail the management organization's plans to communicate with governing authority members, sponsor and other stakeholders such as media, community organizations and ODE".</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Management Responsibilities	<i>"Meets Expectations" Characteristics: 1.) Provided detailed description of management organization's roles and responsibilities to manage and support the proposed school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Accountability	<i>"Meets Expectations" Characteristics: 1.) Provided detailed description of the management organization's accountability to the governing authority and to the sponsor.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Evaluation	<i>"Meets Expectations" Characteristics: 1.) Provided detailed description of plan to monitor, measure and evaluate the management organization's performance.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Record of Success	<i>"Meets Expectations" Characteristics: 1.) Detailed summary with data evidencing management organization's experience in starting a school. 2.) Detailed summary evidencing financial and business experience. 3.) Provided proof of expertise and proven track record in urban education.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Record of Success	<i>"Meets Expectations" Characteristics: 1.) Provided list of community schools managed (current and former) by the organization, including names, addresses, year opened, academic performance index rating, value added ratings and sponsors.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

SELF-MANAGEMENT

Responsibility	<i>"Meets Expectations" Characteristics: 1.) Provided details of who will have expertise and assume responsibility for specific school operations. For example, who will be responsible for testing and assessment, human resources, training and professional development, building maintenance and related services, marketing, purchasing and technology. (Attachment 5)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Communication Plan	<i>"Meets Expectations" Characteristics: 1.) Detailed description of superintendent's plan to communicate with governing authority (i.e.: how information will be provided?).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Accountability	<i>"Meets Expectations" Characteristics: 1.) Detailed description of superintendent's accountability to governing authority.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

<i>"Meets Expectations" Characteristics: 1.) Detailed description of plan to monitor, measure and evaluate the superintendent's performance. 2.) Provided copy of superintendent's evaluation form. (Attachment 6)</i>						
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Evaluation	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Record of Success	<i>"Meets Expectations" Characteristics: Provided data evidencing the superintendent's: 1.) experience in leading an organization; 2.) experience in starting and/or operating a school; 3.) financial and business experience; 4.) proven track record in urban education; 5.) experience in understanding Ohio's Community School Law and other relevant laws.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Record of Success	<i>"Meets Expectations" Characteristics: 1.) Provided list of community schools managed (current and former) by this superintendent, including names and addresses, year opened, academic performance index rating, value added ratings and sponsors.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Additional Contractors	<i>"Meets Expectations" Characteristics: 1.) Included information for all contractors that will provide additional services to the school that are not provided by the management organization or previously listed under self-management.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

**EDUCATIONAL PROGRAM
Mission, Vision, Philosophy Review**

Mission, Vision and Philosophy	<i>Review Criteria: 1.) School's mission statement described including intent and purpose. 2.) School's vision statement provided and anticipated operation, function and success of the school over time described. 3.) School's philosophy describes values and beliefs by which the school will operate.</i>			
	Strengths Noted	Challenges Noted	Questions	Interview Comments

EDUCATIONAL PROGRAM

Curriculum: Learning Standards	<i>"Meets Expectations" Characteristics: 1.) Provided the specific learning standards students are to achieve in all core content areas and a detailed description of the non-core content (i.e., physical education, music, art, technology, etc.) areas offered by the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum: Model	<i>"Meets Expectations" Characteristics: 1.) Does the school plan to use the Ohio Model Curriculum? If "no" was marked, provided evidence of the school's written curriculum including standards, assessments, differentiation strategies, etc. Described the research supporting the model.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum: Maps and Pacing Guides	<i>"Meets Expectations" Characteristics: 1.) Provided a detailed description of the development process for curriculum maps and pacing guides used in the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum: Lesson Template	<i>"Meets Expectations" Characteristics: 1.) Explained what specific components will be included in model lesson plan template and rationale.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum Alignment with Ohio Learning Standards	<i>"Meets Expectations" Characteristics: 1.) Provided evidence of alignment of the school's curriculum model to the Ohio Learning Standards and the mission, vision, and philosophy of the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Instructional Delivery Methods	<i>"Meets Expectations" Characteristics: 1.) Explained the primary instructional delivery methods, strategies, and/or techniques (i.e., high yield instructional practices, project based learning, computer-based, etc.) that will be used to provide daily instruction in the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Instructional Delivery Methods: Blended Learning	<i>"Meets Expectations" Characteristics: 1.) If the school plans to use a blended learning instructional model, as defined in section 3301.079 of the Revised Code, all of the following was provided: a) An indication of what blended learning model or models will be used; b) A description of how student instructional needs will be determined and documented; c) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; d) The school's attendance requirements, including how the school will document participation in learning opportunities; e) A statement describing how student progress will be monitored; f) A statement describing how student progress will be monitored; g) A statement describing how private student data will be protected; h) A description of the professional development activities that will be offered to teachers.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Instructional Delivery Methods: Research Based Practices	<i>"Meets Expectations" Characteristics: 1.) Provided evidence of the research based practices per ESSA for the delivery methods, strategies, and/or techniques including impact on population served, including: (i) demonstrates a statistically significant effect on improving student outcomes or other relevant outcomes based on: (I) strong evidence from at least 1 well-designed and well- implemented experimental study; (II) moderate evidence from at least 1 well-designed and well-implemented quasi-experimental study; or (III) promising evidence from at least 1 well-designed and well-implemented correlational study with statistical controls for selection bias; or (ii)(I) demonstrates a rationale based on high-quality research findings or positive evaluation that such activity, strategy, or intervention is likely to improve student outcomes or other relevant outcomes; and (II) includes ongoing efforts to examine the effects of such activity, strategy, or intervention. "</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Continuous Improvement	<i>"Meets Expectations" Characteristics: 1.) Described how the school will develop, monitor, and evaluate the school improvement plan using the Ohio 5-step process?</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Ohio Teacher Evaluation System (OTES)	<i>"Meets Expectations" Characteristics: 1.) Confirmed implementation of the Ohio Teacher Evaluation System (OTES) or an alternative aligned to Ohio Standards for Educators and identified what credentialed individuals (job title) will be conducting the evaluations. 2.) If an alternative evaluation system will be used, provided evidence of alignment to Ohio Standards for Educators and connection to accountability for student performance and identified what credentialed individuals (job title) will be conducting the evaluations.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Ohio Principal Evaluation System (OPES)	<i>"Meets Expectations" Characteristics: 1.) Confirmed implementation of Ohio Principal Evaluation System and Ohio Superintendent Evaluation System (if applicable) or alternative aligned to Ohio Standards for Principals and Ohio Standards for Superintendents. 2.) If an alternative evaluation system is used, provided evidence of alignment to Ohio Standards for Principals and Ohio Standards for Superintendents and connection to accountability for student performance and identified what credentialed individuals (job title) will be conducting the evaluations.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Local Professional Development Committee and Resident Educator	<i>"Meets Expectations" Characteristics: 1.) Discussed development and implementation of Local Professional Development Committee, including bylaws, committee membership, roles and responsibilities, processes and procedures, Individual Professional Development Plan (IPDP) template, etc.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Local Professional Development Committee and Resident Educator	<i>"Meets Expectations" Characteristics: 1.) Discussed implementation of Ohio's Resident Educator Program in the school. (i.e., mentoring process, meetings, monitoring of work completed, timelines, ratios of mentor to mentees, etc.)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Professional Development	<i>"Meets Expectations" Characteristics: 1.) Using the Ohio Standards for Professional Development (adopted 2015), described the process for how the school will develop, implement, and evaluate a differentiated professional development plan informed by student data, curriculum needs, OTES, OPES, IPDPs, Resident Educator Program, etc. and how it will link to the school's continuous improvement plan (OIP).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

School Calendar	<i>"Meets Expectations" Characteristics: 1.) Provided the proposed school calendar, including how parents and students will be notified. It must be comprehensive with professional development and assessment days, vacation days, and number of hours the school will be in session.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Bell Schedule	<i>"Meets Expectations" Characteristics: 1.) Provided the school's proposed bell schedule(s). The bell schedule incorporated all core and non-core content areas. The schedule demonstrated common planning time for teachers. It included the number of hours per day. If additional services are provide, such as after-school tutoring, it was included on the schedule.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Prevention and Intervention Plan	<i>"Meets Expectations" Characteristics: 1.) Described the school's multi-tiered educational services policy, plan and procedures to provide early detection and intervention for at-risk (NOT identified special education students) experiencing learning, behavior and other problems, and address the needs of ALL students (i.e., limited English proficient, gifted, Third Grade Reading Guarantee, homeless, lowest achieving 20%).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Nationally Normed Assessment	<i>"Meets Expectations" Characteristics: 1.) Identified at least one nationally normed, ODE approved standardized testing tool. Explained rationale for assessment selection and the relationship to Student Growth Measures (OTES and OPES).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Ohio's State Assessments	<i>"Meets Expectations" Characteristics: 1.) Confirmed use of specific state tests, how the data will be collected and distributed to the Board of Directors, staff, students, parents, and how the results will impact professional development and Ohio Improvement Process (OIP) goals and strategies.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Formative Assessments	<i>"Meets Expectations" Characteristics: 1.) Described the process for developing formative assessments, sharing data across grade levels and with students and parents, and how results will impact instructional strategies, practices, materials selection and professional development.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Non-Academic Measures	<i>"Meets Expectations" Characteristics: 1.) Described non-academic measures such as parent and student satisfaction surveys, student interest surveys, etc. that might inform school practices and program effectiveness.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Organizational Chart	<i>"Meets Expectations" Characteristics: 1.) Provided the school's organizational chart with clear identification of all positions including fiscal officer, EMIS and Management Company (if applicable).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Recruitment and Retention Plan	<i>"Meets Expectations" Characteristics: 1.) Described the plan to recruit and retain highly qualified personnel including how the school will meet the goals identified in Ohio's 2015 Plan for Equity.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Student/Teacher Ratio	<i>"Meets Expectations" Characteristics: 1.) Stated the student/teacher ratios for the school and they are within the required 1/29 ratio.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

DEMOGRAPHICS AND MARKETING ASSESSMENT

School District	<i>"Meets Expectations" Characteristics: 1.) Identified the local district where school will be located and any additional districts where the school expects to enroll students.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Students and Local Demographics	<i>"Meets Expectations" Characteristics: 1.) Described the target student population that the school will serve and their unique needs. 2.) Described the characteristics of the community from which the school's students will be drawn; such as race, students with disabilities, student mobility, economically disadvantaged, limited english proficient and migrant status.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Market and Assessment: Evidence of Need	<i>"Meets Expectations" Characteristics: 1.) Provided research-based evidence of data that the school meets the specific needs of the community its targeting. 2.) Details provided of how the school will enhance or expand educational options currently provided by surrounding local traditional districts and charter schools.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Market and Assessment: Recruitment & Marketing	<i>"Meets Expectations" Characteristics: 1.) Provided description of the school's recruitment and marketing plans including the school's plans to maintain student enrollment and future marketing strategies. Provided copies of promotional or recruitment materials. (Attachment 8)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Market and Assessment: Community Support	<i>"Meets Expectations" Characteristics: 1.) Provided evidence of community support for the school, such as letters of support showing how the school will serve the community and meet student and family needs. (Attachment 9)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

COMPLIANCE						
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Admissions and Open Enrollment/Attendance and Withdrawal/Suspension and Expulsion	<i>"Meets Expectations" Characteristics: 1.) Described how the school will comply with requirements for admission and open enrollment as described in R.C. 3314.06. 2.) Described how the school will comply with student attendance and withdrawal rules and procedures as described in R.C. 3314.06. 3.) Described the school's suspension and expulsion policy, including the compliance requirement for students with disabilities as described in R.C. 3313.66, 3313.661 and 3313.662.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Transportation, Food Service, Other Support Services	<i>"Meets Expectations" Characteristics: 1.) Described how transportation, food service, and other support services will be provided at the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

OPERATIONAL BUDGET

Fiscal Officer	<i>"Meets Expectations" Characteristics: 1.) Identifies the school's fiscal officer and provided his/her contact information including full name, email address, mailing address and contact number.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

First Year Budget	<i>"Meets Expectations" Characteristics: 1.) Provided the first-year budget with monthly detail showing expected cash flow, assets and liabilities. (Attachment 10)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Operational Budget	<i>"Meets Expectations" Characteristics: 1.) Provided explanation of the school's first year budget which included detail on grants, loans, other sources of revenue (donations or private contributions) and start-up costs which may include: legal fees, building expenses, personal costs and programming costs.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Five-Year Forecast	<i>"Meets Expectations" Characteristics: 1.) Provided the proposed five-year forecast using the Ohio Department of Education's prescribed format and guidance. If needed provided a brief explanation of items contained in the five-year forecast. (Attachment 11)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Contribution of Funds	<i>"Meets Expectations" Characteristics: 1.) Provided signed letters of commitment for contributions of funds or in-kind services. Provided explanation of contributions if needed. (Attachment 12)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Financial Stability	<i>"Meets Expectations" Characteristics: 1.) Described the governing authority's plan to maintain the school's short and long term financial stability and viability, including potential reductions in expenditures relative to fluctuating enrollment.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

FACILITIES						
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Site Specifics	<i>"Meets Expectations" Characteristics: 1.) If the facility has not been secured, a description of the efforts to secure a school facility and prepare it for use by the intended opening date of the school is provided. OR 2.) If the facility has been secured, a description of the school's facility and location, including address, site plan (including square footage, number and size of classrooms, common areas, recreational space, any charter or resident facilities that are used by the school) and how the facility will meet the needs of the targeted students is provided.(The answer provided must meet the requirements of either #1 or #2 in this section depending on whether or not the facility has been secured).</i>					

Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

"Meets Expectations" Characteristics: 1.) Description provided for any new construction or retrofit for the facility that will be required to meet student needs and described the financing for the construction.

New Construction or Retrofit	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

"Meets Expectations" Characteristics: 1.) Stated the anticipated cost and terms of the purchase agreement or lease . Provided a copy of the purchase agreement or lease or a proposed template. (Attachment 13)

Cost of Purchase or Lease	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

"Meets Expectations" Characteristics: 1.) Provided the name of the entity or individual that owns the property or provided the name of the entity or individual that will be leasing the property. If the property will be leased by the school from a management organization, ORC 3314.032(B)(1) requires a letter from an independent professional in the real estate field confirming that at the time the lease was agreed to, the lease was commercially reasonable. Provided the name of the person or entity that will be responsible for securing the letter. 2.) Identified any conflicts of interest such as facility owner/lessee being a member of the development team or governing authority.

Ownership/Conflict of Interest	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

"Meets Expectations" Characteristics: 1.) Explained specific measures from the Cleveland Transformation Alliance Plan that are incorporated into the school's plan. 2.) Provided evidence of how the school will strive to meet the definition of a high-quality school as defined by the Cleveland Transformation Alliance. 3.) Provided evidence of how the school will prepare students for the new realities of globalization and technology, the need for 21st century knowledge and skills, and a diverse, multicultural and multidisciplinary world.

**Cleveland Supplement:
Cleveland Transformation
Alliance Plan**

Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

"Meets Expectations" Characteristics: 1.) Provided evidence that the applicant reviewed the IFF report entitled "A Shared Responsibility: Ensuring a Quality Education in every Cleveland neighborhood. 2.) Provided evidence of implementing recommendations from the IFF report in selecting the location of the school.

**Cleveland Supplement: IFF
Report**

Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

OVERALL SCORE

Section	Overall Section Score	Maximum Score Per Section
Development Team		2
Governance and Management		4
Management - ESP, EMO, CMO <i>(if applicable)</i>		16
Self-Management <i>(if applicable)</i>		14
Educational Program		48
Demographics and Marketing		10
Compliance		4
Operational Budget		12
Facilities		8
Cleveland Supplement <i>(if applicable)</i>		4
Total Score Earned	0	122
Percentage Score (75% is required to be eligible for approval)		