



Existing Community School Application Scoresheet 2019-2020

**Community
School:**

**Reviewer
Name(s):**

Instructions for the Review Team

This template guides reviewers through the quality review of the existing community school applications. Reviewers will score the key categories within four (4) main areas: Governance, Educational Program, Financial Performance and Organizational Performance. Please note that the category names align with the sub-headers found in each completed application so reviewers are easily able to locate the relevant information in the application.

For each category, key characteristics of "Meets Expectations" response are outlined. Applicants that "Meets Expectations" outlined can earn 2 points; applications that "Partially Meets Expectations" can earn 1 point and applications that "Does Not Meet Expectations" can earn 0 points. Half scores are not permitted. Using these standards, reviewers should score each category based on the evidence on each category in that domain for which a score has been provided. Evidence should be as factual and objective as possible.

REASON FOR NEW SPONSORSHIP & EXECUTIVE SUMMARY

Reason for New Sponsorship	<i>Review Criteria: 1.) Provided reason for considering new sponsor. 2.) Provided names of any other sponsors the school has applied to or plans on applying to.</i>			
	Strengths Noted	Challenges Noted	Questions	Interview Comments

Executive Summary	<i>Review Criteria: Provided an executive summary that includes the purpose, population served and educational model of the school.</i>			
	Strengths Noted	Challenges Noted	Questions	Interview Comments

Non-Renewal Notice	<i>Review Criteria: 1.) The Governing Authority provided a non-renewal notice to the current sponsor (Attachment 1). 2.) The sponsor provided a non-renewal notification to the governing authority (Attachment 2). 3.) The school participated in a high stakes review (Attachment 3).</i>			
	Strengths Noted	Challenges Noted	Questions	Interview Comments

GOVERNANCE AND MANAGEMENT

<i>"Meets Expectations" Characteristics: Explained the history and continuity of the Governing Authority. Governing Authority appears stable and has maintained five (5) board members consistently. Governing Authority consistently has a quorum at meetings.</i>

Governing Authority History	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Governing Authority Information	<i>"Meets Expectations" Characteristics: 1.) Provided name, role on governing authority, contact information including address, phone, email, and term of service for all members listed. 2.) Provided resumes for every governing authority member (Attachment 4).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Governing Authority Meeting Minutes	<i>"Meets Expectations" Characteristics: Provided a governing authority meeting schedule and copies of the governing authority meeting minutes for all governing authority meetings held in 2017-2018 (Attachment 5).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

EDUCATIONAL PROGRAM
Mission, Vision, Philosophy Review

Mission, Vision and Philosophy	<i>Review Criteria: 1.) School's mission statement described including intent and purpose. 2.) School's vision statement provided and anticipated operation, function and success of the school over time described. 3.) School's philosophy describes values and beliefs by which the school will operate.</i>					
	Strengths Noted	Challenges Noted	Questions	Interview Comments		

EDUCATIONAL PROGRAM TEMPLATE (Attachment 6)

Curriculum: Learning Standards	<i>"Meets Expectations" Characteristics: 1.) Provided the specific learning standards students are to achieve in all core content areas and a detailed description of the non-core content (i.e., physical education, music, art, technology, etc.) areas offered by the school. If the school will use Ohio's Learning Standards in all core and non-core content areas, please check the box. <input type="checkbox"/></i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum: Model	<i>"Meets Expectations" Characteristics: 1.) Does the school plan to use the Ohio Model Curriculum? <input type="checkbox"/> Yes, the school will utilize the Ohio Model Curriculum in all core and non-core content areas. <input type="checkbox"/> No, the school will utilize the curriculum model described below. If "no" was marked, provided evidence of the school's written curriculum including standards, assessments, differentiation strategies, etc. Described the research supporting the model.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum: Maps and Pacing Guides	<i>"Meets Expectations" Characteristics: 1.) Provided a detailed description of the development process for curriculum maps and pacing guides used in the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Curriculum: Lesson Template	<i>"Meets Expectations" Characteristics: 1.) Explained what specific components will be included in model lesson plan template and rationale.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Curriculum Alignment with Ohio Learning Standards	<i>"Meets Expectations" Characteristics: 1.) Provided evidence of alignment of the school's curriculum model to the Ohio Learning Standards and the mission, vision, and philosophy of the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Instructional Delivery Methods	<i>"Meets Expectations" Characteristics: 1.) Explained the primary instructional delivery methods, strategies, and/or techniques (i.e., high yield instructional practices, project based learning, computer-based, etc.) that will be used to provide daily instruction in the school.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Instructional Delivery Methods: Blended Learning	<i>"Meets Expectations" Characteristics: 1.) If the school plans to use a blended learning instructional model, as defined in section 3301.079 of the Revised Code, all of the following was provided:</i>					
	<ul style="list-style-type: none"> <i>a. An indication of what blended learning model or models will be used;</i> <i>b. A description of how student instructional needs will be determined and documented;</i> <i>c. The method to be used for determining competency, granting credit, and promoting students to a higher grade level;</i> <i>d. The school's attendance requirements, including how the school will document participation in learning opportunities;</i> <i>e. A statement describing how student progress will be monitored;</i> <i>f. A statement describing how student progress will be monitored;</i> <i>g. A statement describing how private student data will be protected;</i> <i>h. A description of the professional development activities that will be offered to teachers.</i> 					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Instructional Delivery Methods: Research Based Practices	<i>"Meets Expectations" Characteristics: 1.) Provided evidence of the research based practices per ESSA for the delivery methods, strategies, and/or techniques including impact on population served. (i) demonstrates a statistically significant effect on improving student outcomes or other relevant outcomes based on— (I) strong evidence from at least 1 well-designed and well- implemented experimental study; (II) moderate evidence from at least 1 well-designed and well-implemented quasi-experimental study; or (III) promising evidence from at least 1 well-designed and well-implemented correlational study with statistical controls for selection bias; or (ii)(I) demonstrates a rationale based on high-quality research findings or positive evaluation that such activity, strategy, or intervention is likely to improve student outcomes or other relevant outcomes; and (II) includes ongoing efforts to examine the effects of such activity, strategy, or intervention. "</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Continuous Improvement	<i>"Meets Expectations" Characteristics: 1.) Described how the school will develop, monitor, and evaluate the school improvement plan using the Ohio 5-step process?</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Ohio Teacher Evaluation System (OTES)	<i>"Meets Expectations" Characteristics: 1.) Confirmed implementation of the Ohio Teacher Evaluation System (OTES) or an alternative aligned to Ohio Standards for Educators and identified what credentialed individuals (job title) will be conducting the evaluations. 2.) If an alternative evaluation system will be used, provided evidence of alignment to Ohio Standards for Educators and connection to accountability for student performance and identified what credentialed individuals (job title) will be conducting the evaluations.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Ohio Principal Evaluation System (OPES)	<i>"Meets Expectations" Characteristics: 1.) Confirmed implementation of Ohio Principal Evaluation System and Ohio Superintendent Evaluation System (if applicable) or alternative aligned to Ohio Standards for Principals and Ohio Standards for Superintendents. 2.) If an alternative evaluation system is used, provided evidence of alignment to Ohio Standards for Principals and Ohio Standards for Superintendents and connection to accountability for student performance and identified what credentialed individuals (job title) will be conducting the evaluations.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Local Professional Development Committee and Resident Educator	<i>"Meets Expectations" Characteristics: 1.) Discussed development and implementation of Local Professional Development Committee, including bylaws, committee membership, roles and responsibilities, processes and procedures, Individual Professional Development Plan (IPDP) template, etc.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Local Professional Development Committee and Resident Educator	<i>"Meets Expectations" Characteristics: 1.) Discussed implementation of Ohio's Resident Educator Program in the school. (i.e., mentoring process, meetings, monitoring of work completed, timelines, ratios of mentor to mentees, etc.)</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Professional Development	<i>"Meets Expectations" Characteristics: 1.) Using the Ohio Standards for Professional Development (adopted 2015), described the process for how the school will develop, implement, and evaluate a differentiated professional development plan informed by student data, curriculum needs, OTES, OPES, IPDPs, Resident Educator Program, etc. and how it will link to the school's continuous improvement plan.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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School Calendar	<i>"Meets Expectations" Characteristics: 1.) Provided the proposed school calendar, including how parents and students will be notified. It must be comprehensive with professional development and assessment days, vacation days, and number of hours the school will be in session.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Bell Schedule	<i>"Meets Expectations" Characteristics: 1.) Provided the school's proposed bell schedule(s). The bell schedule incorporated all core and non-core content areas. The schedule demonstrated common planning time for teachers. It included the number of hours per day. If additional services are provide, such as after-school tutoring, it was included on the schedule.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Prevention and Intervention Plan	<i>"Meets Expectations" Characteristics: 1.) Described the school's multi-tiered educational services policy, plan and procedures to provide early detection and intervention for at-risk (NOT identified special education students) experiencing learning, behavior and other problems, and address the needs of ALL students (i.e., limited English proficient, gifted, Third Grade Reading Guarantee, homeless, lowest achieving 20%).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Nationally Normed Assessment	<i>"Meets Expectations" Characteristics: 1.) Identified at least one nationally normed, ODE approved standardized testing tool. Explained rationale for assessment selection and the relationship to Student Growth Measures (OTES and OPES).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

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Ohio's State Assessments	<i>"Meets Expectations" Characteristics: 1.) Confirmed use of specific state tests, how the data will be collected and distributed to the Board of Directors, staff, students, parents, and how the results will impact professional development and Ohio Improvement Process (OIP) goals and strategies.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Formative Assessments	<i>"Meets Expectations" Characteristics: 1.) Described the process for developing formative assessments, sharing data across grade levels and with students and parents, and how results will impact instructional strategies, practices, materials selection and professional development.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Non-Academic Measures	<i>"Meets Expectations" Characteristics: 1.) Described non-academic measures such as parent and student satisfaction surveys, student interest surveys, etc. that might inform school practices and program effectiveness.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

<i>"Meets Expectations" Characteristics: 1.) Provided the school's organizational chart with clear identification of all positions including fiscal officer, EMIS and Management Company (if applicable).</i>					
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Organizational Chart	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Recruitment and Retention Plan	<i>"Meets Expectations" Characteristics: 1.) Described the plan to recruit and retain highly qualified personnel including how the school will meet the goals identified in Ohio's 2015 Plan for Equity.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Student/Teacher Ratio	<i>"Meets Expectations" Characteristics: 1.) Stated the student/teacher ratios for the school (not to exceed 29:1).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Academic Data						
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Local Report Cards	<i>"Meets Expectations" Characteristics: 1.) Provided copies of the most recent five (5) years of local report cards. 2) All D's and F's= 0, at least one C= 1, At least one A or B= 2 (Attachment 7).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Performance and Accountability Plan and Data	<i>"Meets Expectations" Characteristics: 1.) Provided a copy of the performance and accountability plan from current sponsor contract and data showing how the school is meeting the goals established in this plan (Attachment 8).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Enrollment

Enrollment	<i>Review Criteria: 1.) Provided the enrollment reported by the school on September 1, January 1 and June 1 for the past five (5) years.</i>				
	Strengths Noted	Challenges Noted	Questions	Interview Comments	

Financial Performance / Business Plan

Five-Year Forecast	<i>"Meets Expectations" Characteristics: 1.) Provided the most recent five-year forecast.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Five-Year Forecast	<i>"Meets Expectations" Characteristics: 1.) The school does not show a deficit for any year (Attachment 9).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Audits	<i>"Meets Expectations" Characteristics: 1.) Provided five (5) most recent audits (Attachment 10). If the Auditor of State has identified findings for recovery, details provided stating how the findings have been resolved. If the school has unresolved findings for recovery or a qualified opinion, it cannot receive a "meets expectations".</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Current Financials	<i>"Meets Expectations" Characteristics: 1.) Provided last 3 months of the board approved financials and supporting board meeting minutes showing approval (Attachment 11).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Financials and Enrollment Reviews	<i>"Meets Expectations" Characteristics: 1.) Provided the last 6 months of financials and enrollment reviews conducted by the current sponsor (Attachment 12) and there have been no issues noted by the current sponsor.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Full-Time Equivalency (FTE)	<i>"Meets Expectations" Characteristics: 1.) Provided the most recent full-time equivalency (FTE) review conducted by ODE (Attachment 13) and there have been no issues noted by ODE.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Current Budget	<i>"Meets Expectations" Characteristics: 1.) Provided the current school year budget (Attachment 14).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Current Budget	<i>"Meets Expectations" Characteristics: 1.) Budget is reasonable and school receives sufficient income to pay all expenses. School does not show a large amount of outstanding debt. If the school shows a deficit, it cannot receive a "meets expectations."</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Organizational Performance

Compliance Assessments	<i>"Meets Expectations" Characteristics: 1.) Provided 2 most recent compliance site visit reports conducted by current sponsor (Attachment 15). School has been overall compliant on 2 most recent compliance visit reports. If critical areas of compliance are partial or non-compliant, it cannot meet expectations.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

School Annual Report	<i>"Meets Expectations" Characteristics: 1.) Provided the school's most recent annual report and complied with all statutory and ODE requirements for school annual reports (Attachment 16).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Management or Operator Agreement	<i>"Meets Expectations" Characteristics: 1.) Provided a copy of the Management Company or Operator Agreement (Attachment 17).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Staffing	<i>"Meets Expectations" Characteristics: 1.) Provided the staff and school leader retention rate for the past 3 years (Attachment 18). 2.) Staff and school leader retention rate is reasonable.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Transportation Plan	<i>"Meets Expectations" Characteristics: 1.) Provided the school's transportation plan. 2.) Transportation plan is reasonable and in compliance with current rule and law.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Facility	<i>"Meets Expectations" Characteristics: 1.) Described the school's current facilities (age of building, number of classrooms, common areas, etc.), including a description of grade levels served at each location. 2.) Provided a copy of the current lease or deed/mortgage (if the school owns the property) (Attachment 19). 3.) Also included any information about potential changes in facilities, if applicable.</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Corrective Action Plans	<i>"Meets Expectations" Characteristics: 1.) The school has not been placed on any corrective action plan over the past 2 years by its sponsor. If the school has been under a corrective action plan and has not resolved the stated concerns according to the requirements of the CAP, it cannot meet 2.) Provided copies of any corrective action plan requests and response from the school, if applicable (Attachment 20).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

Probation / Suspension	<i>"Meets Expectations" Characteristics: 1.) The school has not been placed on probation or suspension by its sponsor. If the school has been on probation or suspension and has not resolved the issues according the probation or suspension notice, it cannot meet expectations. 2.) Provided copies of any probation/suspension notices and response from the school, if applicable (Attachment 21).</i>					
	Strengths Noted	Challenges Noted	Questions	Score	Interview Comments	Final Score

OVERALL SCORE

Section	Overall Section Score	Maximum Score Per Section
Governance		6
Educational Program		48
Academic Data		4
Financial Performance/Business Plan		16

Organizational Performance		16
Total Score	0	90
Percentage Score		100%

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