

EXISTING SCHOOL APPLICATION PROCESS OVERVIEW & MATERIALS

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| August 13, 2018 to January 31, 2019 | St. Aloysius begins accepting applications for existing community schools desiring St. Aloysius sponsorship. All applicants should notify Charter School Specialists (CSS) of their intent to apply. Notices of intent to apply should be sent directly to Angie Mann (amann@charterschoolspec.com). Upon receipt of the intent to apply, the applicant will receive an application form to complete. |
| August 22, 2018 | St. Aloysius to provide a Web-Ex training for application process. |
| January 31, 2019 | Deadline to submit all quality existing school applications for the 2019-2020 school year. <i>Applications determined incomplete or lacking required information will not be scored or considered. Applicants will be asked to resubmit during the next application period in 2020-2021.</i> |
| August 13, 2018 to February 1, 2019 | St. Aloysius' review and scoring of all quality existing school applications. |
| September 4, 2018 to February 15, 2019 | St. Aloysius will conduct on-site interviews with applicants that pass the initial application phase. Notice provided to those that did not pass the initial application phase. |
| September 3, 2018 to February 15, 2019 | St. Aloysius scores applications and on-site interviews. Applicants may submit supplemental information during this time. |
| Week of February 4, 2019 | St. Aloysius to provide a Web-Ex training on the contract process. |
| February 18, 2019 | Charter School Specialists to determine recommendations for St. Aloysius and present recommendations to St. Aloysius Education Committee. |
| February 22, 2019 | Recommendations approved by St. Aloysius Education Committee provided to applicants. St. Aloysius to provide contract template and attachments, including recommendations for submitting attachments and link to Web-Ex training on contract process. |
| March 22, 2019 | Deadline for all applicants to submit initial contract attachments to St Aloysius via Dropbox. |
| March 26, 2019 | St. Aloysius board meeting ratifying decision of St. Aloysius Education Committee. |
| April 8, 2019 to April 12, 2019 | St. Aloysius provides comments on attachments for all existing schools to be sponsored by St. Aloysius in the 2019-2020 school year. |
| April 15, 2019 to April 19, 2019 | Phone calls scheduled to review attachment scores. |
| May 10, 2019 | All final contract attachments must be submitted in Dropbox. |
| May 15, 2019 | St. Aloysius and applicant board sign contract. |
| May 31, 2019 | St. Aloysius submits all new community school contracts to the Ohio Department of Education via Epicenter. |

Key Dates for Existing School Applicants:

- Intent to Apply – August 13, 2018 through January 31, 2019
- Complete Application – January 31, 2019
- On-Site Interviews – September 4, 2018 to February 15, 2019
- Board Approved Contract and Documents – May 10, 2019

❖ *Please note, St. Aloysius cannot accept applications from conversion schools for the 2019-2020 school year*